

September 23rd, 2013
Budget Workshop
Petersburgh Town Board

Present: Supervisor Siegfried Krahforst, Councilman Richard Snyder, Councilman Duane Goodermote, Highway Superintendent Raymond Harrison
Absent: Councilman William Seel, Councilman David Alderman
Guests: Sharon Hodges, Gordon Batchellar, Steve Bowman, Gene Kluck, Denise Church, Jack Barnhill, Elizabeth Barnhill, Amy Shawver, Nancy Burstein, Neil Bibbins, Priscilla Maxon, Sean O'Donovan
Press: Alex Brooks, The Eastwick Press

Call to order: 7:01 PM

2014 BUDGET DISCUSSION

- Siegfried Krahforst: provided a tentative budget which included further reduction of amounts.
- Library: Director Sharon Hodges presented a request to the Town Board, which explained the Library's funding and a requested increase of \$3,641.00. The tentative budget being currently reviewed did not reflect the requested amount.
- Seniors: a letter was received showing the contractual fund had been reduced by \$730.00.
- Code Enforcement: as the incumbent appointee was planning to retire at this year's end, a new Code Enforcement Officer will need to be found. The Board was provided with a preliminary CEO job description previously compiled by the Planning Board.
- Fund Summary: the total amount to be raised by taxes was listed as \$700,834, as compared to \$662,485 for the year 2013. This increase was based on diminishing revenues to be expected in addition to there being no unexpended balance from this year's funds. The Board then reviewed various expenditure lines and discussed potential revisions.

GENERAL FUND

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
TOWN BOARD	A1010.1	6,818	6,818	No revisions
JUSTICES	A1110.1 (Judges)	9,700	9,700	\$25 increase (mistake-delete)
	A1110.1 (Clerk)	7,500	7,525	
	A1110.1 (Deputy)	1,500	1,500	
	A1110.2	0	0	
	A1110.4	4,000	4,000	

GENERAL FUND DISCUSSIONS, Continued

- Tentative Revisions:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
SUPERVISOR	A1220.1 A1220.2 A1220.4 (CE) A1220.4 (Secretary)	10,000 0 5,000	9,000 0 2,000 1,500	-\$1,000 -\$500, Secretary funds separated
AUDIT & ACCT.	A1320.4	0	5,000	Supervisor Krahforst would like to proceed with an audit
TAX COLLECTION	A1330.1 A1330.2 A1330.4	3,500 0 325	3,500 0 325	No revisions
ASSESSOR	A1355.1 A1355.1 (Clerk) A1355.2 A1355.4	15,200 4,300 1,500 8,000	15,200 6,000 1,000 4,500	The Assessor's request was an overall reduction of \$3,300, with added funds for reval-related work expected.
TOWN CLERK	A1410.1 A1410.1 (Deputies) A1410.2 A1410.4	12,130 3,000 1,460 2,000	12,130 3,000 1,460 2,000	No revisions
ATTORNEY	A1420.4	7,000	7,000	No revisions
PERSONNEL	A1430.1 (Secretary) A1430.1 (Bookkeeper) A1430.2 A1430.4	8,710 7,800 0 1,500	8,710 7,800 0 1,500	No revisions
BUILDINGS	A1620.2 A1620.4	15,000 39,000	10,000 42,000	-\$5,000 +\$3,000
SPECIAL ITEMS	A1910.1 A1920.4 A1990.4	23,000 600 15,000	21,000 600 15,000	-\$2,000
DOG CONTROL	A3510.1 A3510.4	3,000 2,000	3,000 2,000	No revisions
SAFETY INSP.	A3620.1 A3620.2 A3620.4	9,600 0 1,250	9,600 0 1,250	No revisions
REGISTRAR	A4020.4	500	500	No revisions
AMBULANCE	A4052.4	13,500	13,500	No revisions
HIGHWAY SUPT.	A5010.1 A5010.2 A5010.4	950 480 200	950 0 800	.2 moved to .4 +\$120 for cell phone contract
GARAGE	A5132.4	13,000	13,000	No revisions
VETERANS SERVICES	A6510.4	500	500	No revisions
SENIORS PROGRAM	A6772.4	4,230	4,230	Will be removing \$730 per request received
PARKS	A7110.4	3,000	3,000	No revisions
PVMCC	A7080.4 (Bond pymt.)	24,423	23,732	(Annual amount lower due to payments made)

GENERAL FUND DISCUSSIONS, Continued

- Tentative Revisions:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
YOUTH PROGRAM	A7310.1 A7310.4	5,665 2,000	5,665 2,000	No revisions
MUSEUM	A7450.4	0	0	No revisions
HISTORIAN	A7510.1 A7510.4	0 0	0 500	+\$500 per received request
TOWN PLANNING	A8010.4	0	0	No revisions
PLANNING BOARD	A8020.4	7,000	3,000	-\$4,000 per PB, engineer & legal services completed
REFUSE/ GARBAGE	A8160.4	72,000	72,000	No revisions
CEMETERIES	A8810.2 A8810.4 (rural) A8810.4 (PVM)	0 5,000 1,200	0 5,000 1,200	No revisions
EMPLOYEE BENEFITS	A9010.8 (State Ret.) A9030.8 (Social Sec.) A9040.8 (Workers' Comp.) A9055.8 (Disability) A9060.8 (Medical) A9050.8 (Unemployment)	18,434 11,133 3,000 150 11,000 1,500	17,600 7,849 3,000 150 11,000 1,500	Adjusted to reflect expected changes

- Tentative General Revenues:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
PROPERTY TAXES	A1090	1,500	1,500	No revisions
RENS. CO. SALES TAX	A1120	135,000	137,000	+\$2,000
CLERK INCOME	A1255	700	600	(listed amounts incorrect, to be amended)
SHERIFF'S DEPT.	A1270	0	0	No revisions
PLANNING BOARD FEES	A2115	0	0	No revisions
GARBAGE FEES	A2130	32,000	27,000	-\$5,000 due to decrease in Transfer Station sales

GENERAL FUND DISCUSSIONS, Continued

- Tentative General Revenues:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
RENS. CO. DOGS	A2268	200	0	-\$200 due to Rens. Co. no longer being involved
INTEREST & EARNINGS	A2401	300	1,502	+\$1,202
RENT- PVMCC	A2410	2,000	3,000	+\$1,000 due to increased rental fee
DOG LICENSES	A2544	600	500	-\$100 due to decreased sales
PERMITS, OTHER	A2590	0	0	No revisions
BUILDING PERMITS	A2555	2,000	4,000	+\$2,000 due to expected increase in issuances
FINES & BAIL	A2610	3,700	2,500	-\$1,200 due to decrease in fines collected
PER CAPITA	A3001	8,000	7,650	-\$450
MORTGAGE TAX	A3005	17,000	19,000	+\$2,000
STAR REVENUE	A3089	0	0	No revisions
MAINT. AID- REVAL	A3040	0	0	No revisions
YOUTH PROGRAMS	A3820	500	500	No revisions
OTHER REVENUE	A3825	500	500	No revisions
HISTORIAN REVENUE	A2089	0	0	No revisions

HIGHWAY FUND

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
GENERAL REPAIRS	DA5110.1 DA5110.4	50,454 30,000	50,454 30,000	No revisions, may need to be increased
CAP. OUTLAY (CHIPS)	DA5112.2	67,392	0	No amount listed as amount is not yet determined

HIGHWAY FUND, Continued

- Tentative Revisions:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
BRIDGES	DA5120.4	20,000	20,000	No revisions
MACHINERY	DA5130.2 DA5130.4	30,917 56,000	30,917 56,000	No revisions
SNOW REMOVAL	DA5142.1 DA5142.4	56,000 35,000	55,800 35,000	-\$200
EMPLOYEE BENEFITS	DA9010.8 (State Ref.) DA9030.8 (Social Sec.) DA9040.8 (Work. Comp.) DA9050.8 (Unemp. Ins.) DA9055.8 (Disability) DA9060.8 (Medical)	18,600 8,144 10,000 0 100 29,500	18,000 8,128 9,000 0 100 29,500	-\$600 -\$16 -\$1,000 Supervisor proposed Med. Ins. paid by crew- Board not in favor

- Tentative Highway Revenues:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
SERVICES OTHER GOVT.'S	DA2300	10,000	10,000	Average amount is \$4,500, will be questioned
SALE OF EQUIP.	DA2665	0	0	Figure to be determined
INSURANCE RECOVERY	DA2680	0	0	No revisions
CONSOLIDATED HIGHWAY	DA	67,392	0	Figure to be determined
DISASTER ASSISTANCE	DA4785	0	0	No revisions

LIBRARY FUND

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
OPERATIONS	L7410.1 L7410.2 L7410.4	37,281 400 14,450	37,281 400 14,450	Request received to increase by \$3,641- denied in part due to lack of raise elsewhere
EMPLOYEE BENEFITS	L9030.8 (Social Sec.) L9040.8 (Comp. Ins.)	2,852 0	2,852 0	No revisions

LIBRARY FUND, Continued

- Tentative Library Revenues:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
INTEREST EARNED	L2401	0	0	No revisions
GIFTS & DONATIONS	L2705	0	0	No revisions
ENDOW. & TRUST FUND	L2755	50	50	No revisions
GRANT	L2760	1,200	1,200	No revisions
RENS. CO.	L2770	700	700	No revisions
E-REBATE	L4840	331	331	No revisions

DEBT SERVICE FUND

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
PRINCIPAL	V9740.6 (Capital notes) V9740.6 (Bond- PVMCC)	5,500 20,000	5,500 20,000	Further info. needed- General Fund A7080.4 is PVMCC bond payment?
BONDS	V9740.7 (Capital notes) V9740.7 (Bond- PVMCC)	3,818 4,423	3,818 4,423	No revisions

- Tentative Debt Service Revenues:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
INTERFUND TRANSFERS	V5031	33,741	33,741	No revisions

FIRE DISTRICT

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO.
PROTECTION	3410.4	100,000	100,000	No revisions

LIGHT DISTRICT #1

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
STREET LIGHTING	SL-1 5182.4	2,000	2,000	No revisions

LIGHT DISTRICT #2

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
STREET LIGHTING	SL-2 5182.4	8,000	8,000	No revisions

WATER DISTRICT

- Tentative Revisions: the Board reviewed the expenditure accounts as provided.

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
ADMIN.	SW8310.1	1,200	1,200	
	SW8310.2	0	0	
	SW8310.4	500	100	
SOURCE OF SUPPLY	SW8320.4	2,200	2,400	+\$200
PURIFICATION	SW8330.1	9,000	9,000	No revisions
	SW8330.2	0	0	
	SW8330.4	2,000	2,000	
TRANS. & DISTRIBUTION	SW8340.4	4,000	4,000	No revisions
EMPLOYEE BENEFITS	SW9030.8 (Social Sec.)	780	780	No revisions
INTERFUND TRANSFERS	SW9901.9	9,318	9,318	No revisions

- Tentative Water District Revenues:

FUND	CODE	CURRENT AMOUNT	TENTATIVE AMOUNT	ADDITIONAL INFO., FURTHER REVISIONS MADE
METERED SALES	SW2140.6	29,200	29,200	May need to be increased to reflect current receipts
PUBLIC SAFETY	SW3389.8	0	0	No revisions

The workshop was adjourned at 9:21PM. Respectfully Submitted, Callie Crisp, Town Clerk.