

**October 15<sup>th</sup>, 2012**  
**Regular Meeting**  
**Petersburgh Town Board**

The regular monthly meeting of the Petersburg Town Board was held on September 17<sup>th</sup>, 2012 at 7:00 PM at the Petersburg Town Hall, 65 Main Street, Petersburg, New York.

Present: Supervisor Siegfried Krahforst  
Councilman William Seel  
Councilman Richard Snyder  
Councilman David Alderman  
Councilman Duane Goodermote  
Highway Superintendent Raymond Harrison  
Attorney Kevin Engel

Guests: Sharon Hodges, Emily Harrison, Timothy Church, Deidra Michaels

Press: Alex Brooks, The Eastwick Press

Following the Pledge of Allegiance, Supervisor Krahforst called the meeting to order at 7:00 PM.

**PUBLIC ADDRESS**

- No comments were received for the Public Address portion of the meeting.

**APPROVAL OF MINUTES**

**Resolution #68**  
**Approval of Minutes**

On motion of Councilman Goodermote, the following resolution was adopted. Be it resolved that the minutes from the Regular Meeting September 17<sup>th</sup>, 2012 be accepted as presented. Councilman Seel seconded such motion, and roll call showed the following results:

Supervisor Siegfried Krahforst	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilman Duane Goodermote	Aye
Councilman David Alderman	Aye

Supervisor Krahforst declared that the foregoing resolution was duly adopted.

**REPORTS**

- Town Clerk: Callie Crisp provided copies of Town Clerk's monthly report to the Board. The report showed a total of \$3,674.37 received in revenue for the month of September. The monthly Credit Card statement was also provided, showing one expenditure in the amount of \$9.91.
- Highway Superintendent: Raymond Harrison stated that the crew was now finished assisting the Rensselaer County DOT with paving, and the paving machine has been returned. The crew has been working to gravel and patch roads, and also install the new fire hydrant and assisted with the flushing. Superintendent Harrison also reported that all hydrants had been painted and lubricated with silicone by the Rensselaer County Sheriff's Work Order Program.
- Supervisor: Siegfried Krahforst stated that he would like to clarify information that recently appeared in the Eastwick Press. An article, regarding the underpass located on State Route 22, listed incorrectly that citations were being received in the Town of Berlin when in fact the tickets were processed in Petersburg. In other business, Supervisor Krahforst stated that he has been busy attending meetings regarding subjects such as the Broken Wheel Bridge project, reevaluation processes through Rensselaer County, and the refinancing of the USDA loan.
- Dog Control Officer: Lynne Torello-Burns submitted a report to the Board, which showed a total of 2 calls for the month of September.
- Planning Board: Member Timothy Church addressed the Board in regard to the completion of the first draft of the Subdivision Regulations. Mr. Church invited the Town Board to attend the monthly Planning Board meeting to be held at the Town Hall on Monday, October 29th at 7:00 PM, during which the proposed revisions will be discussed. Councilman Goodermote agreed to attend the meeting on behalf of the Town Board.
- Grant Writer for the Town: Supervisor Krahforst stated that he has recently been attempting to obtain more information through the Rensselaer County Officials Association.
- Board of Ethics: submitted a report to the Board. Member Deidra Michaels stated that they were still working on revising the current Code of Ethics, which is expected to be complete by the November Town Board meeting. Several complaints have also been received, which have been scheduled for investigation this week. The Board of Ethics will also soon have a tab on the Town's website. Lastly, Ms. Michaels requested that a search begin for new members, as one has resigned. Two new volunteers were requested, for which the positions will be advertised.

### **OLD BUSINESS**

- Broken Wheel Bridge: Supervisor Krahforst stated he has a meeting scheduled with the County Engineer in order to begin the project research. Bond information is in the works, as well as other relating documentation.
- 2013 4th of July Party Committee: two residents have expressed interest in participation, and the Supervisor stated that once an initial meeting has been scheduled there would be an ad run in the paper for public awareness.

- Parking Lot Sealing: an architect has reviewed the municipal complex lot, and this information provided as a result will be used to obtain three quotes. Proposals consisting of different materials will be provided for comparison and the Board's review.
- USDA Loan: a report from the Bond attorneys was provided to the Board. The proposal was based on a 12-year loan, which would result on an overall savings of \$11,000.00. The Board agreed that a new proposal should be requested for a 10-year term, which would provide for further savings by cutting the interest charges for two years. During this discussion, Town Attorney Kevin Engel arrived, who reviewed and was in agreement with this proposition as the savings would be an overall benefit. Supervisor Krahforst stated that a resolution authorizing the \$1,500.00 cost for the bond attorneys was required in order to proceed.

**Resolution #69**  
**Bond Attorney Expenditure**

On motion of Councilman Goodermote, the following resolution was adopted. Be it resolved that the Town Board hereby approves the expenditure of \$1,500.00 for the hiring of bond attorneys Hodgeson & Russ for the purpose of refinancing the current Water District loan with USDA. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Siegfried Krahforst	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilman Duane Goodermote	Aye
Councilman David Alderman	Aye

Supervisor Krahforst declared that the foregoing resolution was duly adopted.

- Charter Cable Issues: no new information was provided regarding this matter.

**NEW BUSINESS**

- Library Appointment: a written request was received from the Library regarding the appointment of Maureen Seel to the Library Board of Trustees. Mrs. Seel will be replacing a resigned member in the position of treasurer. The current term expires in December of this year, and an addition request will be provided at that time for Mrs. Seel to serve a full term. Councilman Seel abstained from voting in this resolution due to familial ties.

**Resolution #70**  
**Library Board of Trustees Appointment**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that Maureen Seel be hereby appointed to the Library Board of Trustees

for a term ending December 31<sup>st</sup>, 2012. Councilman Goodermote seconded such motion, and roll call showed the following results:

Supervisor Siegfried Krahforst	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Abstained
Councilman Duane Goodermote	Aye
Councilman David Alderman	Aye

Supervisor Krahforst declared the following resolution was duly adopted.

- Handicap Lift: an estimate was provided to the Board for the installation of a push-button door entry access for the front doors of the Town Hall. This estimate, from Center For Security, quotes a price of \$2,210.00. Councilman Alderman insisted that more estimates from various contractors be obtained so that a selection could be made. Supervisor Krahforst requested that Council Alderman gather the information and the matter will be discussed at next month's regular meeting. Councilman Seel then mentioned that new doors would be worth researching as well, with the current doors being old and due for replacement. Planning Board member Timothy Church suggested that grants might be available for these purposes, due to the repairs being aimed toward handicap accessibility.
- 2013 Budget Workshops: the Board scheduled two workshops for the 2013 budget discussions; Monday, October 22nd at 7:00 PM and Tuesday, October 23rd at 7:00 PM. Both meeting will take place at the Petersburg Town Hall.
- Credit Card Approval: Board authorization was requested for use of the Town's Credit Card for the purchase of a new vacuum, vacuum bags, and mop for the Town Hall, A resolution was passed granting approval of this expenditure in the amount of \$115.90.

#### **Resolution #71**

##### **Credit Card Purchase Authorization**

On motion of Councilman Seel, the following resolution was adopted. Be it resolved that the Town Board hereby grants authorization for use of the Town's credit card for the purchase of a vacuum for \$79.98, a mop for \$9.97, and vacuum bags for \$25.95 for use in the Town Hall in the total amount of \$115.90. Councilman Goodermote seconded such motion, and roll call showed the following results:

Supervisor Siegfried Krahforst	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilman Duane Goodermote	Aye
Councilman David Alderman	Aye

Supervisor Krahforst declared that the foregoing resolution was duly adopted.

- Cell Phone for Highway Superintendent: although this matter was briefly discussed last year, the subject was dropped due to the requirement of a credit card for such a purchase. Now that one is available, the topic was reintroduced and information was provided to the Board showing the specifics for a basic cell phone with a two-year contract with Verizon Wireless. The Board passed a resolution in approval of this purchase and agreement.

## **Resolution #72**

### **Cell Phone Purchase Authorization**

On motion of Councilman Goodermote, the following resolution was duly adopted. Be it resolved that the Town Board hereby grants authorization for use of the Town's credit card for the purchase of a cell phone for the Highway Superintendent in addition to a two-year service plan with a monthly amount of \$39.99. Councilman Snyder seconded such motion, and roll call showed the following results:

Supervisor Krahforst declared that the foregoing resolution was duly adopted.

- PVMCC Report: a report from PVMCC Director Jeanne Ferland was provided for the Board's review. The report contained quarterly financial reports, 2012 & 2013 estimated incomes and expenses, and a summary of upcoming activities and events.
- Executive Session: Supervisor Krahforst requested a motion to enter Executive Session in order to discuss personnel issues.

## **Resolution #73**

### **Move Into Executive Session**

On motion of Councilman Seel, the following resolution was duly adopted. Be it resolved that the Town Board move into Executive Session at 8:03 PM to discuss personnel issues. Councilman Goodermote seconded such motion, and roll call showed the following results:

Supervisor Siegfried Krahforst	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilman Duane Goodermote	Aye
Councilman David Alderman	Aye

Supervisor Krahforst declared that the foregoing resolution was duly adopted.

## **Resolution #74**

### **Return From Executive Session**

On motion of Councilman Goodermote, the following resolution was duly adopted. Be it resolved that the Town Board return from Executive Session at

8:26 PM to discuss personnel issues. Councilman Alderman seconded such motion, and roll call showed the following results:

Supervisor Siegfried Krahforst	Aye
Councilman Richard Snyder	Aye
Councilman William Seel	Aye
Councilman Duane Goodermote	Aye
Councilman David Alderman	Aye

Supervisor Krahforst declared that the foregoing resolution was duly adopted.

Audit of Bills #10/12:

**Resolution #75**  
**Audit of Bills**

On motion of Councilman Snyder, the following resolution was adopted. Be it resolved that the bills as listed on abstract # 10/12 be paid in the following amounts:

General Fund # 185-206	\$35,449.31
Highway Fund # 179-197	\$24,846.00
Light District # SL1-SL2	\$ 757.16
Water District # 44-48	\$ 951.91
Library Fund # 68-75	\$ 4,054.57

With no further business, on motion of Councilman Goodermote, seconded by Councilman Alderman, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,

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Callie Crisp, Town Clerk